



PTDI Certification for

Entry Level Truck Driver Training Programs

Background



- ▶ The Professional Truck Driver Institute (PTDI) was established in 1986
- ▶ Formed and developed by stakeholders in the trucking industry to advance truck driver training, proficiency, safety, and professionalism among drivers.
- ▶ PTDI offers certification of truck driver training programs.
- ▶ Ours is the first industry and government-recognized curriculum and certification standards.

Standards



- ▶ The standards were developed by schools, carriers and insurance providers, safety groups and other truck industry groups and stakeholders.
- ▶ The certification standards are performance based, incorporate industry driven benchmarks, and the US Department of Transportation standards.
- ▶ Not only is PTDI widely recognized as the ***GOLD STANDARD***, it was used by the FMCSA in development of the new entry level driver training rule (ELDT).

PTDI Provides a Roadmap for the ELDT



ELDT provides a destination. PTDI standards provide a guided roadmap for your training program to exceed the regulatory minimums.

ELDT

The FMCSA Training Provider Registry (TPR) is mandatory for all entry level truck driver training organizations

Training providers “self-certify”, under penalty of perjury, they meet the ELDT regulations

Training providers must provide certificates of completion which include actual, verifiable BTW training hours

If audited, training providers must supply documentation within 48 hours

The ELDT provides mandatory skills in which driver trainees must demonstrate proficiency and score at least 80% overall for the entire curriculum

PTDI

PTDI standards exceed the ELDT, distinguish your program

PTDI certification confirms your program does what you say it does, avoid penalties

PTDI process and templates collect BTW training time, bring your own forms or use what's provided

PTDI Cert Profile is your centralized solution for documenting program evidence

PTDI curriculum and skills define proficiency and add specifics where there are gaps in the ELDT rule

Standards

If you are PTDI certified you will meet the FMCSA's new ELDT standard



Highlights of the Standards

- ▶ Truth in Advertising (Ethics)
- ▶ Defined, specific performance objectives
- ▶ Instructors are qualified and experienced
- ▶ Vehicles are safe and in good condition
- ▶ Student, Instructor and Vehicle ratios
- ▶ Quality classroom and range conditions
- ▶ 148 hours of instruction (combo of classroom, lab, CBT, simulation, and driving)
- ▶ Of the 148 hours, 104 are classroom/lab and 44 hours of behind the wheel
- ▶ Night driving, Weighted trailer driving
- ▶ Classroom, range and road tests
- ▶ Student Record keeping

Benefits

Distinguish yourself from other programs, grow your market share

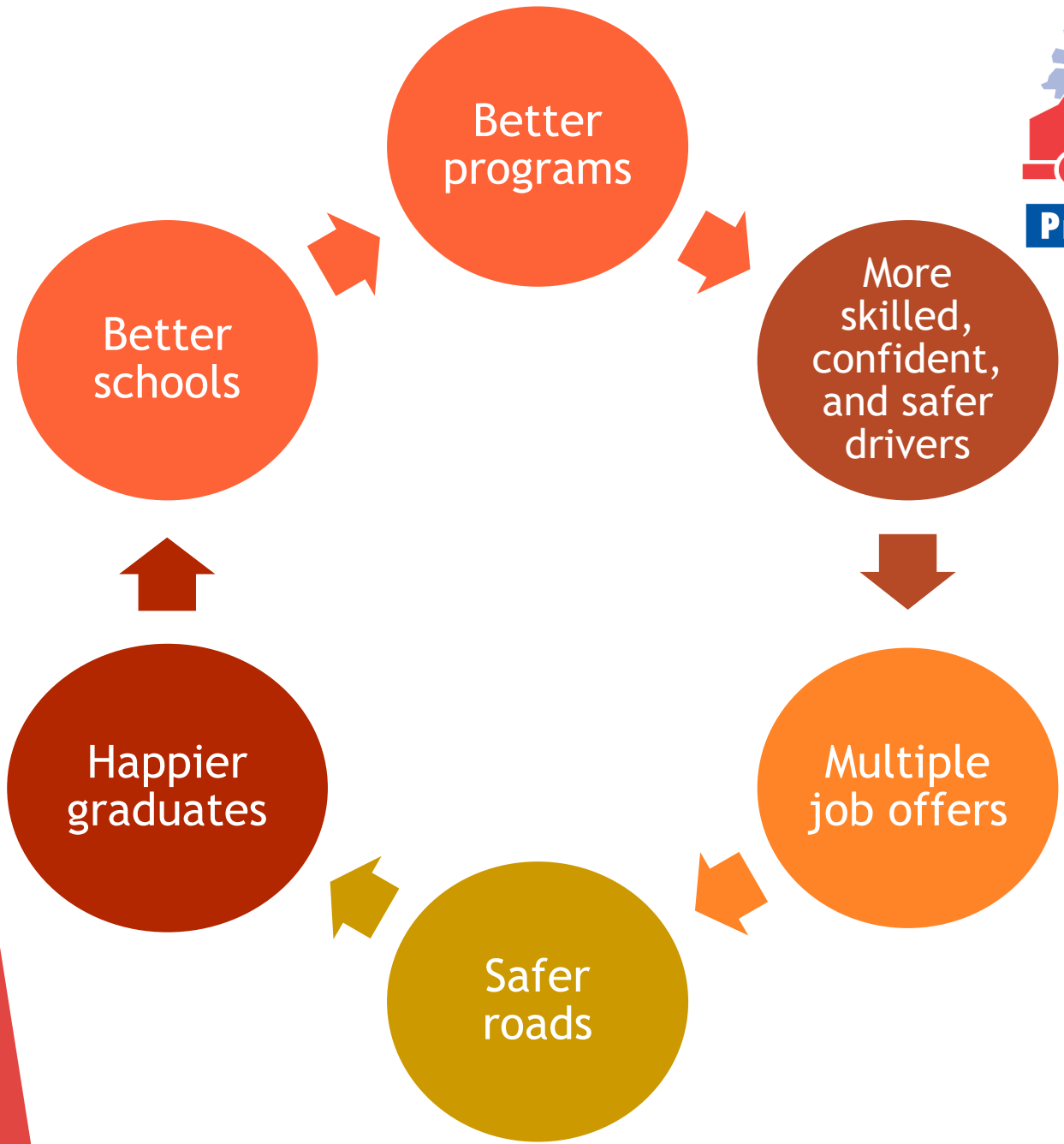
For your School

- ▶ Improves efficiency and effectiveness of your school operations
- ▶ Utilize curriculum standards developed by the industry and recognized as the gold standard
- ▶ Validation your program EXCEEDS government requirements
- ▶ Increases credibility within the industry
- ▶ Offers your students reliable training, improving future employment opportunities



For Your Students

- ▶ Assurance their school meets industry entry-level standards
- ▶ Confidence they are receiving the best training and skill development possible
- ▶ Students are more likely to find employment
- ▶ Carriers know PTDI drivers are better trained and ready
- ▶ Stimulates professional pride and diligence



Certification Benefit Cycle

PTDI ELD Training Standards



Access
Standards
on the ELD
page at
PTDI.org

(1) Skill Standards

what drivers must actually know and do on the job

- Describes the basic skill, knowledge and performance criteria critical for success as an entry-level driver
- Does not address every skill, knowledge, task, duty a driver will ever need
- Basis for curriculum, instructional materials, performance, and assessment used by training organizations

(2) Curriculum Standards

instructional content guidelines

- Outlines the minimum curriculum content necessary for mastering the skills for the entry-level commercial motor vehicle driver
- Provides details of each required PTDI “unit” of training
- Basis of for a syllabus and lesson plans

(3) Certification Standards

framework for school operations

- Detailed explanation of course certification requirements and evaluation process
- Intended to provide professional judgment of course quality, encourage continuing course improvement, and increase industry use of standardized commercial motor vehicle driver training courses.

Certification Standards

Category	Standard	Description
1	1.1	Truth in Advertising & public info
1	1.3	Course goals
2	2.1	Course outline
2	2.2	Course content and Objectives
2	2.3	Print materials
2	2.4	Audio-visional/multimedia/simulation
2	5.2	Instructional time
2	5.3	Student/instructor/vehicle ratio
2	5.4	Lesson plan
2	5.8	Length of Day
2	6.1	Classroom/lab tests
2	6.2	Range tests
2	6.3	Road tests
3	1.2	Organizational framework
3	1.5	Written Policies and Procedures
4	3.1	Instructor qualifications
4	3.2	Instructor staff development/supervision
5	4.1	Training vehicles
5	5.1	Classroom/Lab
5	5.5	Classroom condition
5	5.6	Range conditions
5	5.7	Highway instruction conditions
6	1.4	Student Eligibility and Admissions
6	6.4	Graduation
6	7.1	Follow up
6	8.1	In-training file
6	8.2	Student records
6	8.3	BTW time records
7	9.1	Independent study
7	9.2	Distance Learning Option
7	9.3	Externship option
7	9.4	Variance option



Certification Categories *matches Cert Profile sections*

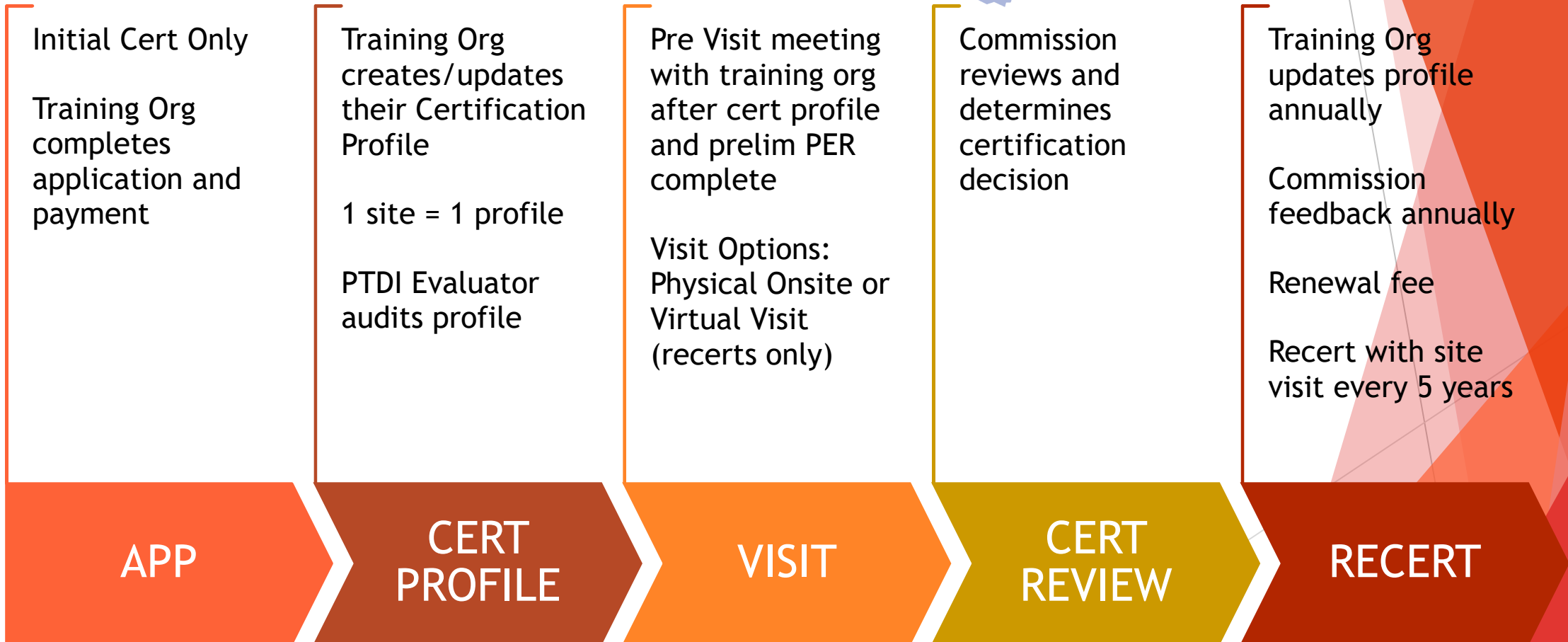
Category	Standard Area
0	Training Organization
1	Public Information
2	Course Information
3	Administration
4	Instructors
5	Facilities and Equipment
6	Students
7	Options
8	Enrollment

Certification Process Overview



- We are no longer using the old SER, Annual reports or other printed forms
- The Certification Profile is the singular location for course information

Certification Process Detail



Certification Lifecycle



Initial Certification

- Application and Readiness survey
- Create Cert Profile
- Physical Onsite visit required
- Initial Fee

Annual

- Update and submit Cert Profile annually
- No Annual Report
- Annual Fee
- School receives feedback on profile submission

Recert (every 5 yrs)

- Update and submit Cert Profile before visit
- Physical or Virtual Visit
- Commission reviews Certification
- Recert Fee

Certification Profile



- ▶ Certification is evaluated based on the details you provide in the profile and your visit
- ▶ The profile replaces ALL reports (annual reports, substantive change reports, 5 year recertifications)
- ▶ Save your course certification information in one consolidated place
- ▶ Update your profile when you have changes
- ▶ Updates can be made at any time, but you are only required to submit your profile once a year.
- ▶ 1 site = 1 profile
- ▶ Recertifications are conducted every five years. After Cert Profile updates completed, option of a virtual or physical on site visit.
- ▶ An email will be sent each year to the primary contact with renewal information (update and submit your Cert Profile, remit Renewal Fee)
- ▶ Keep records of documentation at your school. The profile requires documentation be uploaded only in certain areas.

Certification Costs



Flat rate fees are all inclusive and due upon application or during your renewal period

Certification (Site 1)

Initial Certification

- ▶ Cert Profile (Onsite Visit) \$4,500
- ▶ Addt'l course, same site \$1,000

Annual Fee

- ▶ Cert Profile & Self Assment \$750

5 Year Recertification

- ▶ 5 Year Recert (Virtual) \$750
- (Onsite) \$3250

Certification (Sites 2+)

Initial Certification

- ▶ Cert Profile (Onsite Visit) \$3,500
- ▶ Addt'l course, same site \$1,000

Annual Fee

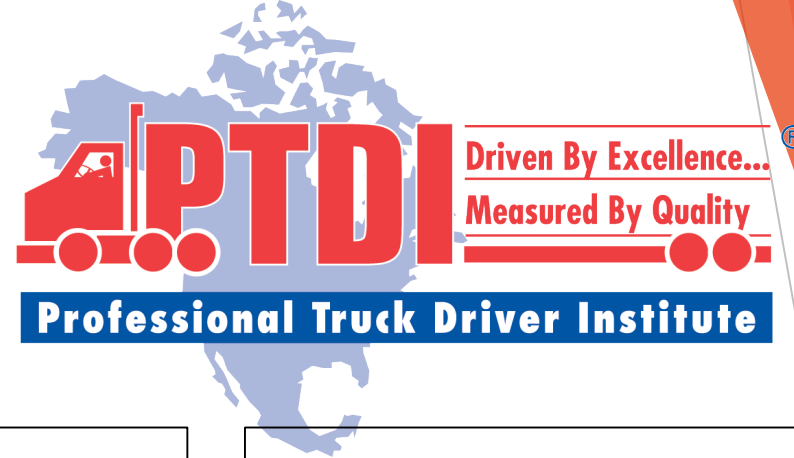
- ▶ Cert Profile & Self Assment \$500

5 Year Recertification

- ▶ 5 Year Recert (Virtual) \$750
- (Onsite) \$3000

Certificates and seals: \$7.30 per certificate or seal

Cert Group Deadlines



April Cert Group

Recertification (5 year)

- ▶ Notice sent Nov
- ▶ Fee Jan 30
- ▶ Cert Profile Jan 30
- ▶ Visit Feb 28

Renewal (Annual)

- ▶ Notice sent Jan
- ▶ Fee Feb 28
- ▶ Cert Profile Feb 28

Commission Mtg April

August Cert Group

Recertification (5 year)

- ▶ Notice sent March
- ▶ Fee May 30
- ▶ Cert Profile May 30
- ▶ Visit June 30

Renewal (Annual)

- ▶ Notice sent May
- ▶ Fee June 30
- ▶ Cert Profile June 30

Commission Mtg August

December Cert Group

Recertification (5 year)

- ▶ Notice sent July
- ▶ Fee Sept 30
- ▶ Cert Profile Sept 30
- ▶ Visit Oct 30

Renewal (Annual)

- ▶ Notice sent Sept
- ▶ Fee Oct 30
- ▶ Cert Profile Oct 30

Commission Mtg December

Due dates are based on your Cert Group (month of initial certification, unless requested otherwise)

Your Pathway to Certification



- ▶ We can help create your pathway to certification.
- ▶ We can offer support no matter what stage you are in, from new programs to well established ones.
- ▶ Ensure you are on the FMCSA's new Training Provider Registry.
- ▶ Demonstrate you don't just meet the minimum government requirements, you exceed them.
- ▶ Take the brief 10 question readiness survey at PTDI.org. Contact us for a free consultation.



Contact PTDI for more information

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